

Your Community Space

Privacy Policy

Who is responsible for your Personal Data?

Your Community Space, a company registered in England with company number 10149253 whose registered office is 3 Stadium Court, Plantation Road, Wirral, CH62 3QG ("YCS") is responsible for your personal Data and will comply with the Data Protection Act 1998 ("DPA") in respect of your personal data. This Privacy Policy outlines details of how YCS may process your personal data.

What information is collected about you and how is it collected?

- YCS may collect data about you (including your name, address, telephone number, email address and financial information about the hall):
- From you;
- From YCS;
- From third parties including YCS's partners to decide about the various offers we may offer you on behalf of YCS.
- Credit reference agent data may include public, electoral register, shared credit and fraud prevention information.

How will your personal data be used?

YCS will only use your data to:

- Provide services to you on behalf of YCS, which may include a loan business support, services and products
- Comply with our obligations under the law

We, may disclose your data to YCS partners who may:

- Contact you directly for the purpose of offering products, services and support that may be beneficial to your organisation.
- Use your data in case studies for the purpose of advertising YCS

Marketing

Where we have your consent, YCS may disclose your personal data to YCS's corporate partners who may contact you by electronic means, including by email, SMS and / or voicemail, with offers and goods / or services which they consider may be of interest to you. If you would like to receive this information, please tick the OPT-IN box below.

YCS may disclose your personal data to YCS's corporate partners who may contact you by post or by telephone with offers about goods and / or services which they consider may be of interest to you. If you do not wish to receive such marketing materials by post or telephone, please tick the OPT-OUT box below.

How long will we keep your information for?

How long YCS, keep your information will depend on the purpose for which we use it. We will only retain your information for if it is necessary for those purposes. In particular:

- We will keep information about you that is necessary for YCS to provide you with a service or product you have requested, for if it takes YCS to provide that service or product.
- We will keep your contact details for marketing purposes and / or pass your contact details to third parties, e.g. YCS's corporate partners, for if YCS have your consent to send you marketing information by electronic means or until you tell us that you do not wish to receive marketing materials by post or telephone.
- We, will keep records of any agreements you enter with YCS through the website, or services and products you receive for up to six years. This is so that YCS can respond to any complaints or disputes that arise in that period; YCS, will keep other information about you if it is necessary for YCS to do so to comply with the law.

Access to your information.

Upon payment of a fee of £10 and by written request to the Data Protection Officer at: 3 Stadium Court, Plantation Road, Wirral, CH62 3QG you may access details of the data we hold about you.

You also have the right (without charge) to require YCS to correct any inaccuracies in your information, we encourage you to do so, and to ensure the information YCS have about you is up to date.